

ODP 713-77  
15 April 1977

MEMORANDUM FOR: Deputy Director for Administration  
FROM : Clifford D. May, Jr.  
Director of Data Processing  
SUBJECT : ODP Report for Week Ending 15 April 1977

New Credit Union Tape for IRS

ODP received approval from Office of Security and Cover and Commercial Staff to provide a magnetic tape to the Credit Union containing yearly dividend reports of all overt employees, active and retired. This tape was given to IRS by the Credit Union on 14 April to replace erroneous data given to IRS previously. (See Report for Week Ending 8 April 1977.)

\$3M Cut Possible

ODP has responded to a Senate Select Committee inquiry to identify items that would be cut if the ODP FY-78 budget was reduced by \$3M. \$1.5M for SAFE and \$1.5M for a computer for the Special Center were discussed as possibilities.

FY-77 Program Briefing

D/ODP briefed the DDA and Staff on ODP's FY-79 Program. Key issues for FY-79 will be continued overall growth and an increased use of contractual services, overtime, and part time employees.

Project AIM Briefing

ODP personnel participated in the Project AIM briefing held in the Headquarters auditorium on Monday, 11 April, by STATINTL describing the duties, qualifications, and training related to ODP's target position, Computer Programmer Trainee, GS-08. ODP's briefing included a presentation by [REDACTED] a graduate of ODP's Upward Mobility Program [REDACTED] a candid description of her experiences in converting from a clerical to professional position.

Support to the Director of Central Intelligence

DCITASK - Automation of three tasks for the DCI. The project proposal for TASK I, automation of the correspondence

file, has been delivered to Admiral Turner's Staff for approval. This task is scheduled to be completed by 6 May 1977.

Analysis has begun on TASK II, automation of a scheduling, meeting, and appointment system. The proposal and target dates will be determined for TASK II this month.

#### Support to Office of Finance

FRS - Financial Resource System. Trend Reports for March were produced on 7 April according to plan.

Final reports for the first round of the FY-79 Program Call were produced during the week of 4 April. The second round will begin the third week in April. The production of final Program Call reports is planned for early May.

We have completed a series of meetings with major FRS users. Following our review of FRS users' requirements, we will prepare an action plan for satisfying their requirements.

#### CAMS

With the exception of the CAMS Monitor development, all CAMS development activity has been moved from the production computer in the Special Center (GC-47) to computers in the Ruffing Center (GC-03). The impact of this move on the CAMS production system is unknown at this time, although system response time has improved. This improvement could be due, in large part, to user inactivity resulting from the suspension of activities [REDACTED]

Several meetings have been held with the Engineering Division, ODP, to quantify the current CAMS activity as a first step to determining hardware requirements through the end of FY-78. Concurrently, COMIREX has been requested to project their requirements for development and processing during this timeframe.

#### Power Outages Scheduled

There will be a scheduled power outage on Sunday, 17 April, from 0600-1800 hours, which will shut down the Ruffing Center in GC-03.

A two hour power outage affecting the Special Center in GC-47 on Sunday, 17 April, will be used to test the 2500 kw generator.

SAFE

STATINTL [REDACTED] (DIA's ADISS Project Manager) to discuss the development of more definitive plans for SAFE/ADISS coordination.

A meeting was held with Offices of Logistics, Communications and Security representatives regarding the security classification level of the SAFE Functional Requirements Document. This document is unclassified but is marked "For Official Use Only." An explanation of the use of this marking will be affixed to this document when it is given to non-Government persons or organizations. Several revisions are being made to overcome concerns about portions of the document being taken out of context.

RAPID

Additional contractor personnel reassignments have been made by the contractor to use existing personnel in the most judicious manner to meet design phase deadlines. However, it is unlikely that all deadlines will be met. At least a 1-2 month slip seems probable.

ADSTAR

Work continues on the ADSTAR RFP. Revisions to the ADSTAR Functional Requirements have been completed and are being typed. The evaluation criteria and special instructions for submitting proposals are being developed.

TADS

TADS peripheral equipment is being installed and connected to the IBM 360/67 computer system in ODP.

More than 200 Design Problem Reports were reviewed during the Preliminary Design Review held 12-15 April 1977. Most design issues were resolved without conflict. However, the Graphics design was considered deficient by the Government Review Team. The contractor will submit an updated preliminary design prior to the Critical Design Review. By 25 April a date will be established for publication of the Graphic Design Update.

Training

A five day course, Intermediate JCL, was completed by 15 students.

A five half-day course, Data Processing Concepts for Operators, was completed by 12 students.

The tentative ODP course schedule for July-December 1977 has been drafted. Publication of the course catalog is expected in May. STATINTL



Clifford B. May, Jr.

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